

PORT ADELAIDE CYCLING CLUB INC

Minutes of Board Meeting

Monday 12 September 2022, 6:30pm

Golden Wattle, Pirie Street

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**1. Welcome and Apologies**

Present: Gemma Kernich (Chair), Rohan Wight, Peter Davis, Jo Dettloff, Timothy Grisbrook, Paula Hollamby (Minutes), David Miller

Apologies: Nil

**2. Minutes of Previous Meeting**

Minutes of the August meeting were reviewed and approved

**3. Action List**

The Actions from previous meetings were reviewed and updated noting the following (see Action List for full details)

- 2022-12: Sub-Committees discussion around allocating members to sub-committees and assignment of leads from the Board:
  - Events and Calendar (Racing) – Gemma, Paula, Tim G, David M
  - Social Events – Jo, Jenny M, Ali S, Benny JJ
  - Coaching & Development – Rohan, Loz S
  - IT / Comms – Peter, Ali S, Benny JJ
  - Sponsorship to remain at the Board level
- 2022-16 – Super Series Teams – EOs submitted, with team captains being nominated. Teams will be self supporting, Kit order has been placed and should arrive by the first round. Board approved payment of entry fees for an individual rider where we were unable to form a team in their category

**4. Treasurer's Report**

The Financial Statements were reviewed and endorsed by the Board

**Action 2022-21** – Gemma and Paula to meet with KCC Joint Operating Committee representatives. Insurance renewal will utilise all funds in joint account

**Action 2022-22** – Jo to ensure appropriate signatories are applied to the bank accounts

## 5. **Hanson Reserve – Lighting and Bookings**

The Board discussed the email from Jake Thomas regarding billing of usage of Hanson Reserve and associated lighting costs.

The Board agreed that its preference was to be billed for actual lighting costs. Training will continue to occur on Tuesday's and Thursday's with training to be reviewed prior to winter.

**Action 2022-23 – Paula to respond to Jake.**

## 6. **2023 Calendar Planning**

The Board discussed upcoming club events:

Time Trials – series dates being developed – Paula is negotiating with ACRM re traffic management. Don Clifton proposed collaboration between PACC and AHCC. Time trial course proposed would be limiting to our para-athletes, but other courses would be considered. Consideration to be given to a joint hosting of the Hector Fletcher Road Race.

**Action 2022-24 – Gemma to respond to Don Clifton email**

First meeting to the Calendar and Events Sub-Committee to be held on Wednesday evening to further discuss events including including Summer CX events.

## 7. **Coaches and Instructor's Membership Upgrade**

The Board discussed the email received from AusCycling on 8 September 2022. The intention is that this is an upgrade to insurance for promoters or those who are running a coaching business, not for those who are coaching as part of club activities.

## 8. **Any Other Business**

- Jo proposed that the Board approve a gratuity payment be made to those who offer to pick up / return the trailer as this is a crucial factor in the club being able to continue to host events.
- Port Festival – Gemma to reach out to Council re PACC involvement in the festival in December.

Meeting closed at 7:40pm

Date of Next Meeting: Monday 10 October 2022

# Balance Sheet

## Port Adelaide Cycling Club

As at 31 August 2022

31 AUG 2022

### Assets

#### Bank

ANZ Trading Account	65,160.50
Hanson Operating Account	888.38
<b>Total Bank</b>	<b>66,048.88</b>

#### Current Assets

Bond	50.00
Cash Floats	100.00
<b>Total Current Assets</b>	<b>150.00</b>

#### Fixed Assets

Club Property & Equipment (Non-Cycling Specific)	1,731.00
Cycling Equipment	6,454.50
Motor Vehicles	1,500.00
<b>Total Fixed Assets</b>	<b>9,685.50</b>

<b>Total Assets</b>	<b>75,884.38</b>
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### Liabilities

#### Current Liabilities

Accounts Payable	487.92
Deposits in Transit - Sports Vouchers	100.00
Kilkenny Share of Hanson Operating Account	194.02
<b>Total Current Liabilities</b>	<b>781.94</b>

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<b>Net Assets</b>	<b>75,102.44</b>
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### Equity

Current Year Earnings	(2,524.36)
Retained Earnings	77,626.80
<b>Total Equity</b>	<b>75,102.44</b>