



**Port Adelaide Cycling Club Inc
Committee Meeting - Agenda
6.30 pm Monday 9 November 2020**

Hanson Reserve Clubrooms

1. Welcome and Apologies

Apologies: Peter Davis

2. Minutes & Actions of Previous Meetings

The minutes from the past two meetings were reviewed and updated.

Moved Tim / Seconded Jo / Carried

3. Treasurer's Report

- Treasurer highlighted some transactions. Junior scholarships have been paid. Paula to follow up Kilkenny CC re outstanding invoices and payment for canteen

Moved Tim / Seconded Stacey / Carried

4. AusCycling

- Limited communication from AusCycling, but no complaints from 1 November given the 'go live' date.
- New page to be included on website with membership fees.

5. Insurance

Insurance on assets has been an outstanding action from the Joint Operating Committee (assigned to KCC). In absence of any action, Stacey has contacted a number of insurers and the resulting quotes were discussed. While they are high, insurance is a requirement as part of the lease and is prudent given the location of the clubrooms. Quotes include insurance on PACC property (i.e. the trailer), not just joint assets. The Committee agreed that PACC would commit to paying 2/3 of the insurance to cover these assets. Paula to email the Joint Operating Committee to advise that we will take up quote unless otherwise advised.

Paula confirmed with MTBA that club affiliation paid will be apportioned across AusCycling Affiliation on a dollar per dollar basis Affiliation with MTBA due end of October should be paid. Onboarding email has been completed.

6. Club Kit Design

3 x designs have been chosen, with an update to be made to the font on the PACC logo. New knicks to also be on offer with plain, modern logo on the front leg. These will then go out to members for decision.

7. Port Adelaide Enfield Council

- Tim liaising with contractors to fix the ceiling in the store room – will be out of action for a week or so.
- PAEC has committed funds for upgrading of the car park and lighting. No further details are available at this stage.
- AusCycling SA has advised that draining / irrigation on the oval will be updated which will result in the velodrome being unavailable for a number of months. It has been recommended that works commence after Easter, at the end of Track Season.
- Covid Response – Paula to contact Richard Mellon as per emails received. Unsure of the details of the initiative.

8. Strategic Plan Actions

The Committee noted updates to the Club Development pillar and actions taken by the Volunteers, Communications and Social Sub-Committee:

- Welcome Pack for members – to be finalised by Jenny Cassidy, and include links to you tube videos, photo galleries and other useful information.
- Race to the Rock – presentation by participants at a social gathering – suggested end of December. SQ to provide details to PH for newsletter
- QR Code – SQ to liaise with PD to create a club QR code to point to the website. This can be included on marketing material as a quick port of call for members / potential members.

Paula to update the Action Plan – Committee to review another pillar next meeting.

9. Any Other Business

- Merose CX – Paula and Mark met with Over The Edge in Melrose to discuss opportunities for a CX event. Showgrounds would be a great location – to work with Adelaide Mountain Bike Club for possibilities in 2021.
- Festival of Cycling – replacement event for the Tour Down Under is being planned. Will consist of an NRS road event (men and women) with support events from all disciplines of cycling. CX event planned, and Roller Frenzy will return. Details as yet unknown.
- Financial Management Policy – sent to committee. To be discussed at next meeting.

10. Date of Next Meeting

Monday 14 December 2020

Balance Sheet

Port Adelaide Cycling Club

As at 31 October 2020

31 OCT 2020

Assets

Bank

ANZ Trading Account	60,196.06
Hanson Operating Account	4,098.51
Total Bank	64,294.57

Current Assets

Accounts Receivable	70.00
Cash Floats	100.00
Total Current Assets	170.00

Fixed Assets

Cycling Equipment	4,722.00
Motor Vehicles	1,500.00
Total Fixed Assets	6,222.00

Total Assets	70,686.57
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Liabilities

Current Liabilities

Accounts Payable	110.00
Deposits in Transit - Sports Vouchers	100.00
Kilkenny Share of Hanson Operating Account	2,049.25
Rounding	0.10
Total Current Liabilities	2,259.35

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Net Assets	68,427.22
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Equity

Current Year Earnings	7,581.04
Retained Earnings	60,846.18
Total Equity	68,427.22
