



**Port Adelaide Cycling Club Inc
Committee Meeting - Agenda
6.30 pm Monday 12 October 2020**

Hanson Reserve Clubrooms

1. Welcome and Apologies

Apologies: Gemma Kernich

2. Minutes & Actions of Previous Meetings

The Minutes were delayed due to incorrect version being sent. Paula to re-send.
Action List was reviewed and updated

Moved Stacey / Seconded Jo

3. Treasurer's Report

- Sales of Cycling Kit items to be coded to the correct department. Adjustment to be made to Entry Fees paid by the club coded to Affiliation department. Income from training continues to be received via EntryBoss.
- With the new committee appointed, Gemma is to be removed from the bank account. Mark Gregory to be added to PACC account.
- Dual signatory of expenses to be implemented to ensure integrity of financial transactions.

Moved Tim / Seconded Peter

4. New Committee

Mark and Alison introduced themselves to the Committee.

- Alison to assist with social media and can assist to raise profile particularly on Instagram and regular newsletters.
- Hanson Operating Committee – Stacey and Paula to represent PACC on the Operating Committee.
- Stacey Quinn remains Public Officer
- Role Statements – to be reviewed in a couple of months as we may transfer some items to other roles based on skills and who is doing what.

5. Club Affiliation / Transition to AusCycling

Paula confirmed with MTBA that club affiliation paid will be apportioned across AusCycling Affiliation on a dollar per dollar basis. Affiliation with MTBA due end of October should be paid. Onboarding email has been completed.

Club Fees – the Committee agreed that club fees will be added as follows:

- Volunteer Memberships – no club fee to be applied
- Junior Memberships (to U17) – no club fee to be applied
- Other memberships - \$25 recommended club fee to be applied.

6. Para Representation

Mark commented that as a club, we have a focus on para cyclists, but there is limited / no representation or input into Club activities. To that end, he proposed that the Committee invite Loz Shaw to become involved, provide input and ensure that what we offer is in line with para cycling requirements.

Stacey recommended that we also consider a review of our website for DDA compliance, and lever off involvement she has with advisory groups she is involved with.

7. Strategic Plan Actions

Update to action plan pending. Paula to follow up with Gemma to circulate to the Committee.

8. New Club Kit

Options for a new club kit were discussed. Committee asked for further refinement on 2 x proposals from Seight and 2 x proposals from Madeleine Steele to be considered.

Design to incorporate updated / modernised font plus sponsor representation on the front. White back and shoulders preferred for visibility on the road.

Paula recommended a mountain biking top also be made available – particularly for juniors doing Dirt Skills who may not want a traditional cycling jersey.

Active Kids Grant has been lodged with the Australian Sports Foundation for \$8,000 which should cover costs of new jerseys for juniors when they are available.

9. Any Other Business

Sponsored Teams – Committee briefly discussed barriers to riders becoming members of PACC teams for Super Series, and joining sponsored teams instead. To be discussed at a future meeting.

10. Date of Next Meeting

Monday 9 November 2020

Balance Sheet

Port Adelaide Cycling Club

As at 30 September 2020

30 SEP 2020

Assets

Bank

ANZ Trading Account	63,645.75
Hanson Operating Account	4,346.51
Total Bank	67,992.26

Current Assets

Accounts Receivable	10.00
Cash Floats	100.00
Total Current Assets	110.00

Fixed Assets

Cycling Equipment	4,722.00
Motor Vehicles	1,500.00
Total Fixed Assets	6,222.00

Total Assets	74,324.26
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Liabilities

Current Liabilities

Accounts Payable	1,790.30
Deposits in Transit - Sports Vouchers	200.00
Kilkenny Share of Hanson Operating Account	2,173.26
Total Current Liabilities	4,163.56

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Net Assets	70,160.70
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Equity

Current Year Earnings	9,314.52
Retained Earnings	60,846.18
Total Equity	70,160.70