



PORT ADELAIDE CYCLING CLUB

Committee Meeting

Monday 8 July 2019

MINUTES

1 Welcome and Apologies

Welcome: Gemma Kernich (President), Stacey Quinn, Jo Dettloff, Paula Hollamby, Peter Davis, Tim Loft, Will Lyons

Apologies: David Miller

2 Minutes of Previous Meeting

After minor amendments made to the draft document, the minutes from the previous meeting were carried as a true and correct record of discussion.

Moved: Will Lyons / Seconded: Pete Davis / Carried

Actions Arising from Minutes:

- Sports Vouchers – Paula and Jo working through reconciling vouchers to ensure payments have been made.
- Naming of Hanson Reserve – Gemma to respond to Council
- Constitution – further information received from Cycling SA (see item below).
- Generator – Paula to follow up Mark Gregory on operating procedure
- Fire Extinguisher – Mark to purchase extinguisher suitable for use with generator.
- Scholarships – Jenny has posted article on website. Jo has paid recipients.
- Life Members – Jenny has posted article on website update.

3 Treasurer's Report

Financial Reports for June were discussed.

- National CX entry income received.
- A large invoice received from Sports Trainer Services (12 months' worth of events) received, checked and paid.

- Sportifs – invoices have been sent to all but 3 riders. Paula provided contact details for Louise.
Action: Stacey to obtain details of two riders who are not PACC members.
- Expenses incurred by PACC prior to February need to be identified and accounted for with regard to ensure equalisation of Hanson Account. Once this occurs, monthly reporting can be provided to both Committees.

The Financial Reports for June were accepted by the Committee.

4 Hanson Update

- Scooter 1 has been rebirthed, registered and insured. A second scooter was purchased last week.
- Scooter 2 rode well at last Moto Pace session, some minor issues exist that Gemma is confident are easily fixed.
- Training – well attended. Lower numbers on Tuesday nights. Look to change Motor Pace and General Track Training over during summer so not to compete (and to compliment) Norwood Crits.

5 Constitution

A special general meeting of Cycling South Australia will be held on 1 August to ratify an updated Constitution. Main points of change as advised by CSA are:

- change of financial year to July – June
- board composition (no treasurer),
- striving for 40 / 40 / 20 balance of the board;
- removal of minimum meeting requirements.

The Committee discussed the changes and did not agree with removal of the requirement to hold meetings. Stacey asked to review the area around voting rights to ensure that the Club's rights are not diminished to allow for the introduction of "One Cycling".

One Cycling

The Committee discussed the introduction of One Cycling, which is the proposal to bring MTBA, BMXA and Cycling Australia under one banner, changing the current federal model to one without separate state associations. Cycling Australia is promoting the advantages of One Cycling as being a single licence across all disciplines and a reduction in operating costs to States. It does not extend to inclusion of Vets.

Cycling South Australia has not issued a statement regarding One Cycling.

The Committee is interested to see the membership model, and whether it will be a user-pays system (i.e. so those who don't race as often aren't subsidising insurance for those who race more frequently.)

It was noted that JLT is providing advice on governance. Question to be asked if there is a conflict of interest due to them being the insurance provider?

Action: Stacey to continue to examine the documents and represent the Club at the meeting on 1 August. Paula to send nomination form to Cycling SA.

6 Sub-Committees

Stacey expanded on her email suggestions for approach to members to serve on sub-committees. These members are to represent all areas of membership including non-riding members.

Action: Stacey to email through suggestions for discussion. Once agreed, personalised contact to be made.

9 Any Other Business

- Membership Details – Paula recommended, and the Committee agreed that Phil Dixon be provided with access to Tidy HQ for the purposes of accessing contact details of members when required in line with his role as Club Chaplain. Contact can be made confidentially without further sharing of personal information. The Committee also recommended that a non-disclosing report be made on a regular basis to the Committee.

Action: Paula to discuss with Phil and provide access

- Junior Sessions – CSA has proposed a one-day Come and Try session at Hanson Reserve, aligning with Lee-Anne's suggestion at the last meeting. Gemma has been advised that there is a local athlete who has connections to the Aboriginal Community who may be willing to attend. Further development on the idea to continue.

- Club Coaching Course – Suggested that the Club investigate options for hosting a Coaching Clinic for members to build capability and capacity amongst our volunteers.

Action: Paula to contact CSA for details of coaching facilitators

- Hanson – Outside Ideas will be seeding embankments with grass this week. Council has reiterated that vehicle access is limited to the car park and no driving should occur on the grounds. An audit of lighting has been conducted that has shown the velodrome lights meet international standards for racing. Physical Edge Cycling using the Club Rooms on a regular basis and paying for use.

- Meetings – it was agreed that it is appropriate for a modest amount of catering be provided at Committee meetings, noting that they are open to all members, not just the Committee.

- Gmail account – Pete noted that the cost increase of G-Suite is significant, but will explore other options. In the meantime, ongoing costs can be deducted directly from the PACC account, instead of reimbursement.

Action: Pete to provide details to Jo for direct debits to be made

Statement of Financial Position

Port Adelaide Cycling Club

As at 30 June 2019

30 JUN 2019

Assets

Bank

ANZ Trading Account	54,451.37
Hanson Operating Account	904.66
Total Bank	55,356.03

Current Assets

Accounts Receivable	565.00
Bond	330.00
Cash Floats	100.00
Deposits in Transit - Sports Vouchers	(825.00)
Total Current Assets	170.00

Fixed Assets

Cycling Equipment	2,902.50
Total Fixed Assets	2,902.50

Total Assets	58,428.53
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Liabilities

Current Liabilities

Unpaid Expense Claims	8.10
Total Current Liabilities	8.10

Total Liabilities	8.10
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Net Assets	58,420.43
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Equity

Current Year Earnings	3,533.97
Retained Earnings	54,886.46
Total Equity	58,420.43