



PORT ADELAIDE CYCLING CLUB

Committee Meeting
Monday 17 June 2019

MINUTES

1 Welcome and Apologies

Welcome: Gemma Kernich (President), Jo Dettloff, Paula Hollamby, Jenny Macpherson, Tim Loft, Peter Davis, Mark Gregory, Will Lyons, Elsie Van Hoof, Lee-Anne Fleming

Apologies: Stacey Quinn, David Miller

2 Minutes of Previous Meeting

Minutes from the previous meeting were carried as a true and correct record of discussion.

Moved: Jenny Macpherson / Seconded: Jo Dettloff / Carried

Actions Arising from Minutes:

- Bank Account – has been opened with signatories being members of the Operating Committee (Gemma Kernich, Paula Hollamby, Wayne Hogben and Tim Ireland).
- Junior Scholarship Winners – Winners have been notified. Tessa attended the AGM. Elsie at club meeting tonight to thank the Committee.
- AGM – action items completed ahead of the AGM.
- Life Members – Will was unable to locate any further information on life members from records.
- Sportifs – Stacey to action issuing of invoices to riders.
- Loading of documents – ongoing process of loading documents to media files as they are created / approved.

3 Treasurer's Report

Financial Reports for May were discussed. Racing income received for events in April, with a number of expenses incurred for NCXS events.

Invoice from ORSR for Super-Drome hire usage when the event was cancelled has been disputed. Shared Services and ORSR are both aware. Scammell & Co has been resent the invoice for 2019 sponsorship. Peter Schneider invoices remain outstanding. Kristian Didyk invoice to be cancelled - kit was funded from the sports vouchers scheme. Jo and Paula to reconcile all Sports Vouchers to ensure all refunds have been made or journals processed for sales of kit.

Viv Bing has sent through 12 months of invoices. Minor corrections are to be made to the invoices prior to payment.

Account signatories changed over following Jo's election to Treasurer. Waiting for a debit card to be issued then handover will be complete. Hanson account has been set up. Recording income / expenses in Xero is working well. Club Room users have been invoiced for April and May.

Action: Paula and Jo to reconcile Sports Vouchers

The Financial Reports for May were accepted by the Committee

4 Naming of Hanson Reserve

An approach has been made to City of Port Adelaide Enfield Council to rename the Hanson Reserve Velodrome to the Helen Baird Velodrome. The motion was discussed at council and while it was not carried, there was strong support by one sitting member. Council has contacted Cycling South Australia and both Port Adelaide and Kilkenny Cycling Clubs for input. The Committee discussed the proposal and agreed that this is not the Club's preferred option as it precluded other significant members of the cycling community with ties to Hanson Reserve. A preferred option would be the naming of any structures, such as seating or grand stands in a manner that would be equitable to the clubs and other sports. A response was drafted for provision to Council.

There was unanimous support for the response.

Action: Gemma to respond accordingly on behalf of the Club

5 Scooter

The Club has taken possession of the scooter previously owned by SASI and continues to work to ensure it is appropriate for moto pacing.

The Club acknowledges the assistance of Pirelli Australia via member Loz Shaw for tyres and Andrew Liebknecht for transporting and servicing the scooter. It has now been through inspection at Regency so is now able to be registered. A replacement oil pump has been ordered. The scooter has cost less than \$600.

Gemma proposed that the club spends an additional \$1,800 on procuring a second scooter. Both scooters would remain the property of the Club and not go into the shared pool of assets for the Operating Committee.

Scooters could be used to MotoComms events and could be hired out for private motor pacing sessions at the velodrome. The advantage of these scooters is that you don't need a motor bike licence to ride them.

Motion: Gemma moved that \$1,800 be provided for the purchase of a second scooter for the Club. Seconded: Paula. Carried.

6 Cycling SA Constitution

An email has been received by Clubs announcing changes to the Cycling SA Constitution. A summary of the changes were sent later. Major changes include the change of financial year, gender equity of the board and removal of need for a Treasurer. Stacey has volunteered to represent the club at the meeting to discuss and ratify the changes in the special meeting to be held on 1 August, 2019

Action: Stacey to represent PACC at the meeting

7 Sub-Committees

In reference to Stacey's email to the Committee, it was agreed that she progress individual approaches to form the sub-committees and work on actions as per the Strategic Plan.

8 Any other Business

- James Glasspool has contacted David Miller seeking support to run a Sprint Wars competition in the afternoon of 7 July. He has 20 AIS / SASI riders wanting to participate. Further discussion to be had off-line.
- Spam messages have been received on the website. Pete has activated a reCAPTCHA key on comments which appears to be working.
- Emails – Pete to arrange for “Treasurer” emails to be forwarded to Jo. Tim to be set up with a PACC address and included on the Committee group.
- Lee-Anne Fleming opened conversation on how to utilise Hanson Reserve for an introduction of riders to track cycling for those who are outside traditional cycling networks. She is willing to utilise her clientele as a basis for a track session every two/three months. This will be open to all riders and bike types. Advertising through council newsletters, local schools and letterbox drop to residents to let them know what's available at Hanson Reserve. Club resources (coaches) can be easily used to bring the locals into a sporting environment. Local resident involvement is important to providing a safe and secure location.
- Juniors – Leanne has provided information for a web page to introduce Juniors to cycling. Paula will ensure that this is published on the web page. Pete to create a Junior page under Get Involved.
- Liquor Licence – An application for a Club Licence will be made for the Club Rooms.
- Mark Gregory volunteered to write an operating procedure for the use of the generator having witnessed a near-miss at NCXS. Consideration to be given to purchase of a portable fire extinguisher in case of incident.
- Jenny Macpherson mentioned that changes to requirements from Department of Human Services for all volunteers to have a Working with Children Check from 1 July 2019. Paula advised that an article has been placed on the webpage, but broader communication to members is required.

- Jenny to write internet articles for formal announcement of the Junior Scholarship winners and Life Members announced at the recent Annual General Meeting.

9 Date of next meeting

The next meeting will be held at Hanson Reserve on Monday 8 July 2019.