PORT ADELAIDE CYCLING CLUB
POLICY PACC P10
VOLUNTEER RECOGNITION

Introduction

The Port Adelaide Cycling Club relies totally on the contribution of volunteers. Key roles undertaken by volunteers include:
- Membership of the Board, undertaking specific roles and tasks to ensure an effective functioning Club.
- Organisation of and volunteering at club events.
- Undertaking actions outlined in the Strategic Plan.
- Coaching and supporting junior and new riders.
- Organising social rides or other social functions.

It is important that the Club acknowledges its volunteers and if possible provides a small reward as a thank you for the work that they do. This policy sets the rewards and reimbursements considered appropriate to volunteers.

Policy

Volunteers can be provided with reimbursement of direct costs for expenses associated with an event if organised and agreed to in advance by the Race Director, and factored into the event budget.

In addition, examples of other costs associated with volunteering at an event could be:
- Petrol (as per the ATO distance per kilometre) for a road race.
- Coffee for set up crew at a CX race.
- Meals (e.g. lunch voucher for volunteers) for all day events.

Other forms of acknowledgement
- The Board may agree to provide volunteers who consistently attend and provide genuine assistance at events with an annual non-ride membership.
- An annual volunteer function may be held to acknowledge support of volunteers.
- A Volunteer of the Year award may be provided following nomination / vote of club members (similar to the awarding of Life Membership).
- Contribution to costs of coaching courses, with attendees to provide services to club members for a defined period.
- Within event budgets, payment to Coaches assisting with skills clinics.
- Within event budgets, payments to Commissaires of events.

Authorisation

Gemma Kernich
President, Port Adelaide Cycling Club

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